

(ELS)



221 Queen Street,
Kingston, Ontario, K7K 1B4

EXCHANGE LANGUAGE SERVICES Inc.

TRANSLATION REQUEST FORM

REQUEST #:

We thank you for dealing with ELS and we recommend having a copy from your passport, Canadian Driver's License or permanent residence card that showed the needed correct spelling of the names and addresses.

Please send it to: te6116@gmail.com.

Name: _____ Date: ____ / ____ / 202____

Telephone: _____ Email (optional): _____

Address: _____

Document Language: _____ Number of Pages: _____

Document Type: please check the Box.

- Passport.
- Driver's License.
- Marriage Certificate.
- Birth Certificate.
- Immunization Card.
- Medical Report.
- Educational Degree.
- Others: _____ please specify: _____

Date of submitting the original documents for translation : ____ / ____ / 202____ :

Expected Date of receiving the Translation : ____ / ____ / 202____

Translation Fees: \$ _____ HST : \$ _____ Total: \$ _____

***For Written Translation of Official Documents:** Separate Quotation will be provided depending on the document type and size.

If you have any questions concerning this assignment, please contact:

Exchange Language services (ELS) Inc. (Corp. #: 998644-8)

Email: te6116@gmail.com Tel: 613-929-5916

Form 7, Dec 2016

THANK YOU FOR YOUR BUSINESS